

# **Troubleshooting Guide**

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## **Troubleshooting Guide**

## **Prosper Care**

1. The population view is not showing enrolled (active) patients.

*Verify the user's access to the patient's assigned site <u>using the user management</u> <u>guide</u>.* 

2. The patient is not receiving SMS (text) reminders.

*Ensure that the patient's phone number is entered in the mobile phone number field and that the number is a cellular phone number.* 

Email	Timezone	
harrington@yopmail.com	America/New_York	~
Mobile phone	Landline phone	
US+1 > 8572284596	US +1 V e.g. 541 754 3010	
Secondary mobile number	Secondary phone number	
US +1 V e.g. 541 754 3010	US +1 V e.g. 541 754 3010	

## Scale

### **Error Messages**

- 1. Er 6 Data transmission Error
  - a. Move the device to another area or closer to a window.
  - b. Use the device at a location where there is a strong cellular signal with a mobile phone.
- 2. Er 1 Battery Low
  - a. Replace the batteries with four (4) AA batteries. Duracell batteries are recommended by the manufacturer.

## **Troubleshooting Guide**

### **Common Issues**

- 1. Low readings or a significant variance in readings
  - a. Make sure the scale is on a flat, level, hard surface. Instruct the patient to stand still and avoid talking or movements during the measurement.
- 2. Scale is not powering on
  - a. Check the batteries and make sure that they are inserted correctly.
  - b. Replace batteries

### Glucometer

#### **Error Messages**

- 1. Test Strip Issue
  - *a*. Check the strip for correct placement and re-insert.
  - *b.* Verify that the strip is placed all the way into the machine and that there is no error code generated.
- 2. Low Blood Sample
  - a. There was not enough blood on the strip for analysis. The patient will need to insert a new strip and re-test.
- 3. Blood Sample Irregularity
  - a. This is indicative of a sampling error. The patient will need to insert a new strip and re-test.

#### **Common Issues**

- 1. The glucometer will not turn on.
  - a. Verify that the glucometer is charged and turned on.
  - b. Connect the device to power and re-try.

NOTE: When a meter is completely out of charge, it takes a few minutes to get enough charge to light up the screen.

- 2. The meter will not turn on when a test strip is inserted.
  - a. A meter must be left in standby mode for it to turn on when a meter is inserted. Instruct the patient to keep the meter on so that it remains in standby mode and turns on when a strip is inserted.

## **Blood Pressure Cuff**

#### **Error Messages**

- 1. Er 1 Battery Low
  - a. *Replace the batteries with AA batteries. Duracell batteries are recommended by the manufacturer.*
- 2. Er 5 Cellular connection error
  - a. Move the device to another area or closer to a window.
  - b. Use the device at a location where there is a strong cellular signal with a mobile phone.

### **Common Issues**

- 1. Device does not turn on or inflate the cuff
  - a. Verify that the batteries are installed correctly.
  - b. Make sure the connector on the cuff tube is plugged all the way into the device.
  - c. *Replace the batteries with AA batteries. Duracell batteries are recommended by the manufacturer.*
- 2. The display is showing a cellular transmission error
  - a. Move the device to another area or closer to a window.
  - b. Use the device at a location where there is a strong cellular signal with a mobile phone..

## **Pulse Oximeter**

### **Common Issues**

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- 1. The Oximeter is unable to read measurement.
  - a. Verify that the device is being used on a finger that is free from scarring with a clean, unpainted, natural nail bed.
  - b. The patient should remain still and avoid conversation while the measurement is being taken.
  - c. The device should not be placed on the same arm that is being used to take blood pressure during a blood pressure measurement.
- 2. The display is going dark before the measurement is able to be read.
  - a. If the device goes dark in less than 10 seconds, there is a battery issue. Change the batteries. The manufacturer recommends using AAA alkaline batteries.

NOTE: The device will go dark after 10 seconds if it is not being placed on a finger.

- 3. The SpO<sub>2</sub> and/or PR is not displaying clearly (the pleth will show and numbers do not or the numbers change abnormally quickly.)
  - a. The finger is not placed far enough inside the device or the finger is moving.
  - b. Place the finger in the device correctly and instruct the patient to remain still and avoid conversation while the measurement is being taken.

### Tips

- 1. Remove nail polish, artificial nails, or anything else covering the patient's nails
- 2. Avoid using the pulse oximeter while checking the blood pressure
- 3. Try to keep the hand relaxed and still while the pulse oximeter is measuring the oxygen level. Relax and continue to breathe normally.
- 4. If the reading displayed is not near their normal range or the numbers are not displayed consistently:
  - a. Make sure that the finger is all the way inside the oximeter

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- b. Ensure the finger is warm, do not clench the fist, and keep the hand still.
- c. Try another finger if it still not reading or if their numbers are fluctuating (quickly moving up and down)

## **Prosper Patient (APP)**

### **Common Issues**

- 1. The patient's date of birth does not work when entered in Prosper Patient.
  - *a.* Verify that date of birth is entered in as month/day/year and make corrections as necessary.
  - b. Verify that the date of birth was correctly entered in Prosper Care during the enrollment process. Make corrections as necessary.